



## Bridges Program Participant Move-In Inspection

**Resident Name** \_\_\_\_\_

**Address of Unit** \_\_\_\_\_

**City and Zip Code** \_\_\_\_\_

Please note conditions at move-in as accurately and completely as possible. This information will be useful at move-out in cases where damages are claimed against the security deposit. Unless a condition is noted otherwise, we will assume everything is satisfactory at move-in.

The participant should sign the inspection form and have the manager/owner review the inspection and sign. Return the original to the Housing Agency. Keep one copy for your records and give the manager/owner the other copy.

### **Kitchen**

Oven, racks, drip pans, broiler pans \_\_\_\_\_

Refrigerator, shelves, door, freezer, ice trays \_\_\_\_\_

Counters, cabinets, drawers \_\_\_\_\_

Sink, faucets \_\_\_\_\_

Dishwasher \_\_\_\_\_

Garbage disposal \_\_\_\_\_

Light fixture \_\_\_\_\_

Floor \_\_\_\_\_

Walls, ceiling, window \_\_\_\_\_

### **Bathroom**

Sink, faucets \_\_\_\_\_

Tub, shower \_\_\_\_\_

Toilet \_\_\_\_\_

Medicine cabinet, mirror \_\_\_\_\_

Floor\_\_\_\_\_

Walls, tiles, ceiling\_\_\_\_\_

Light fixtures\_\_\_\_\_

Exhaust fan/window\_\_\_\_\_

**Living Room/Dining Room**

Windows, patio windows, screens\_\_\_\_\_

Light fixture\_\_\_\_\_

Walls, ceiling\_\_\_\_\_

Floor (carpet)\_\_\_\_\_

Drapery rod\_\_\_\_\_

Closet doors\_\_\_\_\_

Bedroom No. 1

Windows, screens, shades\_\_\_\_\_

Drapery rods\_\_\_\_\_

Closet doors\_\_\_\_\_

Light fixture\_\_\_\_\_

Walls, ceiling\_\_\_\_\_

Floors (carpet)\_\_\_\_\_

Bedrooms No. 2 and No. 3 (specify by number if more than two bedrooms in unit.)

Windows, screens, shades\_\_\_\_\_

Drapery rods\_\_\_\_\_

Closet doors\_\_\_\_\_

Light fixture\_\_\_\_\_

Walls, ceiling\_\_\_\_\_

Floors (carpet)\_\_\_\_\_

**Keys**

Number given at move-in: Apartment\_\_\_\_\_ Security\_\_\_\_\_

Mailbox \_\_\_\_\_ Garage\_\_\_\_\_

**Other Comments**

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Tenant\_\_\_\_\_ Manager/Owner\_\_\_\_\_

Date\_\_\_\_\_ Date\_\_\_\_\_

Signature by manager/owner acknowledges receipt and agreement unless comments are written below.

Owner/Manager Comments\_\_\_\_\_

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